

**Little Down Harriers Running Club
Committee Meeting 14/04/2020, 7pm
Brought forward from 05/05/2020 and held online due to COVID-19**

MINUTES

Present: 15 - James Sturman (Treasurer), Suzanne Janes (Secretary), Greg Hawkins (Chair), Mark Goodwin, Gary Worsley, Paul Turle, Rachel Smith-Harrison, James Davies, Janet Hooper, Ken Ballam, Luke Dowsett, Kevin Dowsett, Barry Telling, Steve Williams, Dily Ruffer

1. Apologies

Steve O'Connell

2. Minutes of last meeting & matters arising

The minutes from the last meeting were agreed with no matters arising.

Update on the status of actions from previous minutes – ongoing actions in **red**:

- Emails to members regarding renewal of fees have been put on hold due to the stop on club activity because of COVID-19 (KB)
- Updates to the Safeguarding policy have been written. Gary to send to Suzanne so these can be shared to the committee for input (**ACTION - GW**)
- An update on new club vests to be sent to all members (**ACTION - GW**)
- Participation in the Club Review programme has been confirmed and will take place in the autumn (SJ)
- LDH 30th birthday – to be added to the next full committee meeting agenda for discussion (**ACTION – SJ**)
- HOTQ awards – winners announced, trophies to be obtained and presented at a later date (**ACTION - BT**)
- Lytchett Relays – on hold as there is uncertainty as to whether the event will take place still, to be discussed at the next meeting (DR/BT)

3. Update from DRRL online committee meeting 6th April 2020 - Suzanne

Suzanne updated that the DRRL committee had taken the unanimous decision to cancel the league for 2020 and to use the same fixtures for the 2021 calendar, as far as is possible.

4. Club Events for 2020

4a – Little Down Marathon and Half Marathon: both events to be cancelled for 2020 and entries deferred to 2021. Refunds can be provided if requested.

ACTION – James D to contact entrants and suppliers / Suzanne to update website and social media

4b – Little Down 5: to be cancelled for 2020. The event will not be a DRRL event until 2022. Medals are the main purchase to date; these have no date on them so can be used in future years instead. Entries are not yet open.

ACTION – Suzanne to contact suppliers and update social media

5. Club Championship competition for 2020

The club championship will be cancelled for 2020. It was suggested that it may be a good idea to follow the same decisions taken by the DRRL and use the 2020 CC race calendar for the 2021 championship as far as is possible.

The possibility for a smaller competition/challenge later in the year once it is known when running and racing can resume again was mentioned. To be discussed at a future meeting once more information is known.

6. AGM 2020

The AGM will be postponed from the scheduled date of Tuesday 23rd June to the new date of Tuesday 8th September. No changes are needed to the constitution given this is exceptional circumstances due to COVID-19.

ACTION – Janet to confirm the date of 8th September with Hurn Bridge.

7. Membership and affiliation fees for 2020/21

The decision was taken over email since the last committee meeting was held in March to postpone the collection of fees, usually due on 1st April annually, due to club inactivity/COVID-19. It was agreed that once club activity resumes, then fees will be collected on a pro rata basis. Further discussion to take place once more information is known.

8. AOB

8.1 - James S updated that as online banking is still not fully functional, it is difficult to make payments in lockdown whilst relying on countersigned cheques. In particular this will apply if refunds are needed for the Charmouth Challenge entry fees.

ACTION – Luke/Kevin to sign cheques and deliver the book to James

ACTION – Barry to email Charmouth Challenge entrants about deferring or refunds

ACTION – Suzanne to chase Dan Tout regarding completion of online banking set up

8.2 - Luke mentioned that once club activity resumes that club nights could be extremely busy and that it would be beneficial to think about how we can ensure runner safety and safe numbers on sessions.

ACTION – Paul to arrange a coaches meeting once the date when club activity can resume is known.

The meeting finished at 19.42.

**Next Meeting: Tuesday 2nd June, 7pm – provisionally to be held online.
Any Club member is welcome and invited to attend committee meetings.**